




## Document Checklist for Entry Permits for Third-Country Students

	Type of Document	Action	Attestation of the document	Comments	Original /Copy	Link
1	<b>Application Form (MEDU1)</b>	Print, complete, and sign with wet ink	No	How to fill the application → <a href="#">Entry Permit - Cases</a>	Original	 MEDU2_Updated Application Form.doc
2	<b>Passport Copy</b>	Please provide a printed coloured copy of your passport with an official translation into English, if the passport is not issued in English.	Apostille if from an apostille country or diplomatic attestation* if apostille is not available.	<ul style="list-style-type: none"><li>Passport must be valid for at least 2 years from your program start date (<b>no exceptions are provided</b>)</li></ul>	True Copy	Please see here the list to check if apostille is available in your country or not <a href="#">HCCH I #12 - Status table</a>
3	<b>Parental Consent</b>	Original signed in front of a Notary Public or equivalent + parents' passport copies	Apostille if from an apostille country or diplomatic attestation* if apostille is not available. (no need for the passports to be certified)	<ul style="list-style-type: none"><li>Required only in cases of minor students (under 18 years of age at the time of application submission)</li></ul>	Original	
4	<b>Financial Documents</b>	Provide us with: <b>(a)</b> Bank statements of the <b>past three months</b> prior to the submission of the documents	No	<ul style="list-style-type: none"><li>The bank statement must show a balance of at least €7,000 for the three months. The amount is reduced to €5,000 if the student is granted a</li></ul>	Original with stamp of the bank	-



		(b) Bank Letter confirming that you have an account (the bank statements account) in the specific bank and your current balance		scholarship covering 50% or more of the cost of tuition. <ul style="list-style-type: none"><li>The financial documents can be either on your name or on the name of your legal guardians (parents).</li></ul>		
	<b>Proof of Relationship with Financial Sponsor (Legal Guardian)</b>	If you provide financial documents of your parents, then you have to provide also proof of relationship either with a family civil status record or a birth certificated (translated in English with an official translation)	Apostille if from an apostille country or diplomatic attestation* if apostille is not available.		Original	-
5	<b>Criminal Record Certificate</b>	An original certificate of a clear criminal record issued by an official authority, duly attested and officially translated into English, is required.	Apostille if from an apostille country or diplomatic attestation* if apostille is not available.	<ul style="list-style-type: none"><li>The certificate must be recent (past 6 months)</li><li>It must be with an official translation in English (if needed)</li><li>It must be issued from the country of your origin, and if you are residing in a country other than the country of origin, it may be issued from the country of residence</li></ul>	Original	-
6	<b>Medical Test Reports</b>	You must undertake the following medical	Apostille if from an apostille country or	<ul style="list-style-type: none"><li>Valid within 4 months</li></ul>	Original	-



		<p>examinations and provide us with original reports in English, issued from a governmental facility:</p> <ul style="list-style-type: none"> <li>■ HIV</li> <li>■ Syphilis</li> <li>■ Hepatitis B</li> <li>■ Hepatitis C</li> <li>■ Chest X-ray (Tuberculosis)</li> </ul>	<p>diplomatic attestation* if apostille is not available.</p>	<ul style="list-style-type: none"> <li>• The results should clearly indicate the names of the diseases tested.</li> </ul>		
7	<b>Tuition Fees Receipt</b>	<p>Following the payment of the amount of €3,500 as tuition fees through a <b>bank transfer</b>, print the formal receipt from your bank</p>	No	<p>For inquiries, contact: <a href="mailto:accounting@aubmed.ac.cy">accounting@aubmed.ac.cy</a></p> <p>Please make sure that the payment is made either by your parent's bank account or by your own bank account, only.</p>	Copy	-
8	<b>Academic Documents</b>	<p>Required Academic documents to be provided:</p> <ul style="list-style-type: none"> <li>• <u>Undergraduate</u>: All academic documents: High School Diploma + Transcripts of grade 10,11,12 + Leaving Certificate</li> </ul>	<p>Apostille if from an apostille country or diplomatic attestation* if apostille is not available.</p>	<ul style="list-style-type: none"> <li>○ They must bear <b>official stamp</b> from the school/university, even if are copies of the original.</li> <li>○ Every separate certificate (diploma, transcript etc) must bear the required attestation <b>on all pages</b>.</li> </ul>	<p>Original (please note that the originals academic documents are not returned from Migration)</p>	



		<ul style="list-style-type: none"> <li>• <b>Postgraduate:</b> Bachelor's Degree + Transcript</li> <li>• <b>Transfer students:</b> <ul style="list-style-type: none"> <li>✚ For Undergraduate: All academic documents: High School Diploma + Transcripts of grade 10,11,12 + Leaving Certificate + Current Original attested transcript.</li> <li>✚ For Postgraduate: Bachelor's Degree + Bachelor's Transcript + Current Original attested transcript.</li> </ul> </li> </ul>				
9	<b>Proof of English Language Proficiency</b>	You must meet the English language proficiency requirement as stipulated in (CEFR) (if not already submitted upon Admissions) and provide us with the according certificates of the English language proficiency	No	-	Copy (from an official page)	
10	<b>Declaration of not seek asylum Form</b>	Print, complete, and sign the form in the link	No	How to fill the form : <a href="https://aubmed.ac.cy/International/Documents/03-How-to-fill-Declaration-for-Asylum.pdf">https://aubmed.ac.cy/International/Documents/03-How-to-fill-Declaration-for-Asylum.pdf</a>	Original	<a href="#">03Declaration for ASYLU M.pdf</a>
11	<b>Declaration of Mailing Address</b>	Print, complete, and sign the form in the link (in 2 copies)	No	How to fill the form: <a href="#">Entry Permit -Cases</a>	Original	<a href="#">04-Declaration-of-Mailing-Address.pdf</a>
12	<b>Authorization of Representative</b>	Print, complete, and sign the form in the link (in 2 copies)	No	How to fill the form: <a href="#">Entry Permit -Cases</a>	Original	<a href="#">02-Authorisation-</a>



						<a href="#">of-Representative.pdf</a>
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**\*Diplomatic Attestation:**

If there is an accredited diplomatic/consular authority of the Republic in that country, the chain of diplomatic certification is as follows:

- Certification of the document by the Ministry of Foreign Affairs of the issuing country.
- Certification of the signature of the official of the Ministry of Foreign Affairs of the issuing country by the diplomatic/consular authority of the Republic based in that country.

If there is no accredited diplomatic/consular authority of the Republic in that country, the chain of diplomatic certification is as follows:

- Certification of the document by the Ministry of Foreign Affairs of the issuing country.
- Certification of the signature of the official of the Ministry of Foreign Affairs of the issuing country by a diplomatic/consular authority of the issuing country in a third country.
- Certification of the signature of the official of the specific foreign diplomatic/consular authority by an official of the diplomatic/consular authority of the Republic in the specific third country.

**Note:** Before submitting any documents to the MFA, applicants must confirm with the issuing country's Ministry of Foreign Affairs whether additional authentication (such as stamps from the Ministry of Education and Higher Education or the Ministry of Health) is required. Requirements differ from one country to another.

**Important considerations:**

- All documents must be recent.
- All documents should be shipped to us via courier (Apostolou Pavlou Ave 51, Paphos 8046, Cyprus) as the Migration requires original/hard copies.

- Please ensure that all documents are translated into English or Greek with official translation.
- Documents originating from Apostille Convention countries ([HCCH I #12 - Status table](#)) must bear Apostille stamps only, and not consular stamps of the Republic of Cyprus.
- Students whose documents originate from countries that are signatories to the Apostille Convention, each accompanying document must bear a valid Apostille stamp, without exception.
- In certain countries, national practice requires documents to be:
  - Collected as a single bundle.
  - Accompanied by a notarial deed issued by a competent authority confirming the unity of the documents.
  - Permanently bound (e.g., with ribbon or cord).
  - Sealed with wax or an embossed stamp (other than the Apostille stamp).

In such cases, a single Apostille stamp placed on the notarial deed validates the entire bundle as one public document. This practice is internationally accepted only where recognized by the issuing state.

- In all cases, Apostille validation presupposes:
  - The validation of original public documents, or
  - The validation of true copies of public documents, including baccalaureates and diplomas of recognized educational institutions.

For a document to be considered a true copy, it must bear the original “TRUE COPY” stamp and original signature of the issuing public authority, in accordance with international practice